

Board of Selectmen
October 22, 2012

PRESENT: Richard Griffin, Chairman
Richard Nichols, Vice Chairman
Michael Pierce, Selectmen
Philip Bean, Selectmen
Ben Moore, Selectmen
Michael Schwotzer, Acting Town Manager

6:30 PM RSA 91-A:3, II,(a), & (b) Non-public Meeting

7:00 PM Public Meeting – Selectmen’s Meeting Room, Downstairs Town Offices

SALUTE TO THE FLAG

I. Public Hearing RSA 31:95-b

1. NH Highway Safety Grant “Hampton Operational Safe Commute Patrols Program”

Mr. Schwotzer informed the Board that he has spoken with the Chief and explained what this grant will be used for, which includes: operate special patrols, cell phone usage while driving, speeding in high traffic areas and passing buses illegally. He went through a cost breakdown and the shifts that will be used for this.

Comments from the Public – None

Comments from the Board

Mr. Pierce asked a question concerning the keeping track of the hours an officer spends on these types of patrols.

Mr. Pierce MOTIONED to ACCEPT the NH Highway Safety Grant “Hampton Operational Safe Commute Patrols Program” in the amount of \$5850.00. Mr. Moore SECONDED.

VOTE: 5-0-0

II. Public Comment Period

Mary-Louis Woolsey, 148 Little River Road, commented on agreement between the Town and the State, brief follow-up on the discussion last week in regards to waste, acquisition of land, toll bridge, Town shall maintain public order and sanitation and joint operation plan that expires December 31st. Mr. Nichols made a comment in regards to Hampton River toll bridge.

III. Announcements and Community Calendar

Mr. Schwotzer has a message from the Chief, that Hampton now has a police car in black and white and explained why.

Mr. Pierce thanked the Chamber of Commerce, the Library and the Town with the help to get the PC's together for the school program.

Mr. Moore announced that this Saturday the 27th is Spirit Night and the activities at Tuck Field starting at 4 pm.

Chairman Griffin announced that there will be a pumpkin carving event at the Center School, if interested, please contact the Chamber or the school for details.

IV. Appointments

1. Chief Silver

a. Fire Departmental Update

Chief Silver discussed the following topics with the Board: activity for August/September, number of fires and locations/types of fires, YTD information in regards to EMS and fire, breakdown by district, fire responses down, statistic trend, dollar loss from all fires, false alarms right on track with 2011, mutual aide increased slightly, medical emergency calls, simultaneous EMS calls, purchase of replacement ambulance has been delayed and explained why, vehicle inspections, piece of the overall timeline with getting fire construction project underway, went through a detailed update on the construction project, estimated completion for a move in to both stations of August and September, personnel update, overtime cost, training opportunities, possible grant funds and public hearing, update on emergency management plan, annual open house on October 28th, fire prevention week, personnel trained as rescue swimmers, purchase protective garments, history night to honor retirees last week, annual chili cook-off coming up, Facebook page for Fire Department and blog for Fire Department updates.

Discussion

The following members of the Board asked questions and made comments which Chief Silver addressed.

Mr. Nichols asked about the following: the issue of public hearings in regards to grants, asked for Legal Department to look into the issue of public hearing needed to apply for grants and ambulance response time.

Mr. Moore asked about the following: number of fires still under investigation and construction schedule.

Mr. Pierce asked about the following: construction easements and mutual aide calls.

Mr. Nichols asked about a situation that occurred in late August regarding a mutual aide call in North Hampton.

2. Jane Marzinzik

a. Town Clerk Department re-organization

Mrs. Marzinzik and Mrs. Robertson both here tonight to discuss an upcoming retirement in the Town Clerk's Office and request for re-organization. Mrs. Marzinzik thanked Joyce Heal for her 25 years of service to the Town and wished her luck in retirement. She went through

the details of the re-organization including: no change in the number of staff, rename one position and duties assigned to that position.

Discussion

Mr. Schwotzer explained the need for an amendment to the Teamster contract since there will be a change in the position.

Mr. Moore MOTIONED to APPROVE the re-organization of the Town Clerks office and the amendment. Mr. Bean SECONDED.

VOTE: 5-0-0

V. Approval of Minutes

1. October 08, 2012

Page 2, 1st paragraph, insert the following sentence at the beginning of the first paragraph.

Mr. Nichols explained that trash and recycling pick up operation needs a thorough evaluation by management based on a couple of assumptions and adjustments that he {Mr. Nichols} made on the Finance Director's analysis that it is costing \$120, 000 more a year then the 2010 benchmark bids.

Mr. Pierce MOTIONED to APPROVE the minutes of October 8, 2012 as amended. Mr. Moore SECONDED.

VOTE: 5-0-0

VI. Old Business

1. Monitoring Schedule for Election Polls – November 6, 2012

7 AM - 10 AM – Moore
7 AM - 1 PM – Bean
10 AM - 1 PM – Nichols
1 PM - 5 PM - Moore
1 PM - 8 PM – Pierce
5 PM - 8 PM - Nichols

2. 2013 Warrant Articles

Ball Fields in Campbell Field

Mr. Pierce discussed the following: tax impact statements need to check in with Concord for possible changes, ball field out in Campbell Field 100% against this project and need more information on the ball fields,

Mr. Moore discussed the following: law on tax impact statements, ball fields available to the Recreation Department, tax impact of this project is 3 cents per thousand and he is in favor of this project.

Mr. Nichols discussed the following: plan design for fields, thinks they have enough going on with Recreation CIP, thinks it would be worthwhile to have Dyana come in and discuss the Recreation projects, who uses the fields today and who is in need of field space.

Chairman Griffin asked Mr. Schwotzer to ask Dyana to attend the meeting next week.

Mr. Bean discussed the following: promoting recreation in the Town, article on NH surfing, changes in recreation and would be in favor of letting the voters decide on this.

Chairman Griffin would also be in favor of letting the voters decide.

Mr. Pierce discussed the following: worked hard on keeping the budget flat and now we have these large amounts in warrant articles. Mr. Nichols provided an update on the tax impact forecasting.

Mr. Nichols discussed the roads capital reserve including: Exeter road, number of roads maintained by the Town, sewer pipes under the roads, cost per linear foot, BETA study recommendations, total cost of Exeter road and impact on tax rate, would like Town Manager, Mr. Noyes and Mr. Schwotzer to work on a similar analysis and present it to the Board.

Mr. Moore discussed the following: the daily report he receives regarding the intake at the Sewer Plant, removing the sewer work from the Winnacunnet Road/Lafayette Road intersection project, clay piping, no problem with the \$300,000 going into the CIP for this project and repaving scenario to keep the Town roads in shape.

The Board was in favor of having Mr. Noyes, Mr. Welch and Mr. Schwotzer to work on the analysis that Mr. Nichols suggested.

Mr. Bean thinks that it is important for employees to be involved with any infrastructure that takes place in Town.

Mr. Nichols discussed the following: Board putting trash truck article on hold last week, reasons why they might not want to do this, difference in opinion as to whether the current process is saving the Town money, try to come to a consensus as to what if any savings the Town is seeing in regards to bringing trash/recycling in-house and would like to have himself, Mr. Moore, Mr. Noyes and Mr. Schwotzer sit down and work on cost saving of do trash/recycling in-house. The Board agreed that the analysis on trash/recycling should be done and a report should come back to the Board next week.

Mr. Pierce discussed the following: sewer connection fees, need to make the article clearer and suggestions made by a taxpayer. Chairman Griffin asked to have the Legal Department look into the wording of this article. There was an additional discussion on the language clarification.

Mr. Moore summarized that we are getting closer and commented on some items that the Board is waiting to have come back to them.

Mr. Nichols agrees that we are way ahead this year. He reiterated the need for any articles coming to the Board to include a revision date and Mr. Schwotzer confirmed that this is going to be done.

Other Old Business

Mr. Moore asked about the setting the tax rate next week, Mr. Schwotzer explained that the State is waiting to hear from SAU 90.

Mr. Nichols asked that an alternate be appointed for the IT Committee.

Mr. Nichols MOTIONED that Mr. Bean is appointed as the Alternate Representative to the IT Committee. Mr. Pierce SECONDED.

VOTE: 5-0-0

VII. New Business

1. Purchasing Policy and Procedures – Bid waiver - Building Dept. vehicle purchase

Mr. Schwotzer explained the bids that came in for the Building truck. He also explained why they are asking to waive the bid process since they only received 2 bids.

Mr. Moore MOTIONED to APPROVE the Purchasing Policy and Procedures – Bid waiver - Building Dept. for the vehicle purchase and authorize up to \$20,492 for the vehicle. Mr. Pierce SECONDED.

VOTE: 5-0-0

VIII. Consent Agenda

1. Nathaniel Court Road Warranty Deed
2. Nathaniel Court Utility Letter of Agreement – Unitil and Northern New England Telephone Operations d/b/a Fairpoint - NNE (Authorize Town Manager to sign)
3. One Day Entertainment Permit “Ron Jillian’s” 853 Lafayette Road 10/31/12
4. Notice of Welfare Lien – Map/Parcel 108/54

Mr. Moore MOTIONED to MOVE the Consent Agenda. Mr. Nichols SECONDED.

VOTE: 5-0-0

IX. Selectmen’s Closing Comments

Mr. Nichols requested the microfilming of Assessing records be put on the agenda for next week.

X. Adjournment

Mr. Bean MOTIONED to adjourn the public meeting. Mr. Pierce SECONDED.

VOTE: 5-0-0

Chairman